

Application for Property Tax Rebate by Registered Charities

- You must be a registered charitable organization as defined by Section 248(1) of the Income Tax Act (Canada) that has a registration number issued by the Canada Revenue Agency
- You must occupy space within a commercial or industrial classified property
- If you are the owner, you must provide proof of taxes paid for the year
- If you are a tenant, you must provide a signed letter from the owner stating the amount of actual property taxes paid by you within your rent (excluding HST) for the year
- You must submit a separate application for each property you occupy
- You must submit the application by **February 28 in the year following for which the application applies**

Roll # _____ For the Year _____
Information related to the above roll number for which a rebate is applied for:
Organization Name _____
Charity Registration Number _____
Address _____
City/Prov _____ Postal Code _____
Own (Yes/No) _____ Lease (Yes/No) _____ Date of Occupancy (MM/DD/YYYY) _____
Owner - taxes paid (please provide copy of tax bill) \$ _____

Information for Contact Purposes:
Contact Name _____ Email _____
Telephone _____ Cell _____
If the mailing address is different than above:
Address _____ City/Prov _____ Postal Code _____

If Tenant, please provide information letter from the landlord.
Tenant Lease – taxes paid in rent for year _____ \$ _____
Landlord Name _____ Contact Name _____
Address _____ City/Prov _____
Postal Code _____ Telephone _____

ACKNOWLEDGEMENT: I hereby acknowledge that the information provided by me is correct and that the Municipality may verify any and all information pertaining to this application. I also acknowledge that I must inform the Municipality of any changes in the above information which may affect the eligibility for a rebate.

Signature of Signing Officer _____ Date signed _____

Submit by email to ckar@chatham-kent.ca or by mail to the Chatham-Kent Tax Department
315 King Street West, PO Box 640, Chatham, ON N7M 5K8