



## How to Register for EarlyON programs

- Click on the Children's Services Portal button on the EarlyON web page.
- Click the **Sign In** button on the top right of the screen.

Child Care and Early Years

# Welcome to the Municipality of Chatham-Kent, Child Care & Early Years

Within this portal you can:

1. **Apply online for child care fee subsidy for:**  
Licensed Child Care - you need to have been given a space at a child care centre before you can apply for fee subsidy  
Recreation Program - you can apply for fee subsidy for an Authorized Recreation Program that you wish to register for
2. **Upload your documents in PDF version** to support your fee subsidy application,
3. **Register for Child Care EarlyON Programs.**

<b>Child Care Fee Subsidy Application</b> Click here to access the Online Application Form once you have secured a space in a child care centre or if you are wanting to attend an Authorized Recreation Program. Families can apply for Child Care Fee Subsidy, which helps with the cost of licensed child care and Recreation Programs that have an agreement with us.	<b>Child Care Fee Subsidy document upload</b> Click here to upload documents to support your fee subsidy application, as requested. You will not be able to upload any documents until you have completed an application for fee subsidy.	<b>EarlyON Child &amp; Family Centres</b> Click here to access EarlyON Programs. EarlyON Centres offer free, high-quality programs for families and children from birth to six years old. You can learn and play with your child, meet people and get advice from early childhood professionals.
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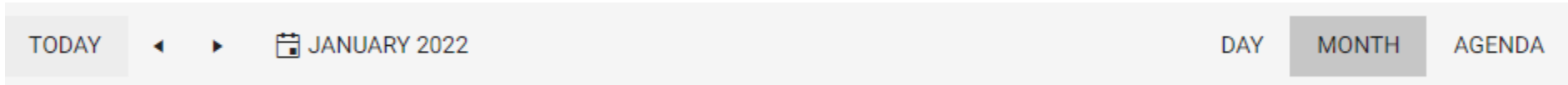
- If you already have an account, enter your email and password, then select **Sign In**. If you do not have an account please follow the instructions in the document “**Chatham-Kent How to Create your Children’s Services Account**”.
- Once you are signed in your screen will look like this. Click on the calendar

<b>Calendar</b> 	<b>My Pre-Registrations</b> 
<b>Check-in</b> 	<b>Check-out</b> 



## How to Register for EarlyON programs

- Once you are in the calendar you have several options to see the information laid out (you can choose between day, month and agenda; you can also use the arrows to go between months)
  - Some browsers may limit viewing options



- If you click on the magnifying glass at the top right you are also able to search for programs based on the location, name of program, age bracket, and virtual only options.
- Click on one of the programs.
- It opens up a new screen allowing you to pre-register. Enter in the number of participants (including yourself) in the box and click pre-register

**Blenheim Baby Play and Learn**

📅 Wednesday, January 19, 2022

🕒 1 - 2 PM

👶 Prenatal/Birth to 12 months of age

📍 **BLenheim EARLYON - W.J. BAIRD P.S.**  
182 KING ST., BLENHEIM, ON N0P 1A0

☰ A time for connection, engagement and information focused on your baby's first year.

### Pre-Registration

There are 15 space(s) remaining

Participants

Enter number of adults and children (up to 10)

**Pre-Register**



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- This will open up a screen for you to enter your information. You will need to include your phone number, postal code, participant type (caregiver or parent), emergency contact information, and language spoken (the first time).
- You will need to review the consents and confirm using the checkboxes. When you are finished click save.

### Pre-Registration

Please enter the following information to complete your pre-registration

First Name \*  
Julie

Last Name \*  
Coolen

Email \*  
ckearlyon@chatham-kent.ca

Phone Number

Postal Code \*

Participant Type \*

### Emergency Contact (Optional for Virtual Programs)

First Name

Last Name

Phone Number

### Other Information

Language Spoken \*

Indigenous Identity  
 Francophone Identity

I/We give consent to the EarlyON Program to take photos and/or videos for the sole purpose of attending an EarlyON program.  
 I/we give consent to the EarlyON Program for communication via email for the sole purpose of attending an EarlyON program.

I/We certify that the information provided is correct, I/we understand the risks and give consent to the EarlyON Program to collect Personal Information for the sole purpose of attending an EarlyON program.

Cancel Save

- A screen will pop up confirming your registration.

### Blenheim Baby Play and Learn

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1 - 2 PM

Prenatal/Birth to 12 months of age

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### Pre-Registration

There are 11 space(s) remaining

You have pre-registered for 4 participant(s)

Edit Cancel



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- At the top left you can click the arrow event to go back to the calendar to register for more programs.



- For any other programs you wish to register for you can just click them, enter the amount of people you are registering and click enter.
- The confirmation screen will then pop up showing that you are registered.

### To cancel a program you registered for:

- Click on the program and click cancel. A screen will pop up asking if you are sure, click okay.

### To edit a program you registered for:

- Click on the program and click edit. You can change the number of people you are registering.

### To view the programs you have registered for:

- You can preview all of the programs you have registered for by clicking on “My Pre-Registrations” on the main screen

