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## **RIGHT OF ENTRY PERMIT APPLICATION**

*As Per By-Law Number 29-2011*

The personal information you provide on this form is collected under the authority of Section 132 of the Municipal Act, 2001. The information is used for the purpose of evaluating your right of entry permit application. Details of the proposed entry, as represented on this form, shall be provided by the owner (and, if not the same as the owner, the occupant) of the land for which access is sought in order to provide such individual or individuals with an opportunity to address the matter. The information provided, however, shall not include any names of contact information. Questions about this collection can be directed in writing to the Chief Building Official, Building, Enforcement and Licensing Services, Civic Centre, 315 King Street West, P.O. Box 640, Chatham, Ontario, N7M 5K8 or by telephone at 519-360-1998.

***\* Please note that a damage deposit is a requirement for obtaining a right of entry permit. If all the conditions on the permit are met, this deposit is returned to the applicant indicated on this form. The Municipality of Chatham-Kent does not pay interest on damage deposits held as part of the requirements of obtaining a right of entry permit.***

For any section on this form, you may use additional sheets if required. In such cases, please be sure to clearly indicate to which section the additional sheets relate.

1. (a) Name of Applicant:

\_\_\_\_\_

(b) Home address of the applicant:

\_\_\_\_\_

(c) Applicant's daytime telephone number: \_\_\_\_\_

2. (a) Is the applicant (above) also the owner of the property that is being repaired or altered?       Yes       No

(b) If you answered "no" to 2 (a) provide the name of the owner:

\_\_\_\_\_

3. (a) Address of the property being repaired or altered:

\_\_\_\_\_

(b) Name of the occupant of the property being repaired or altered:

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4. (a) Address of the property to which access is sought:

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(b) Name of the owner of the adjoining land or lands, if known:

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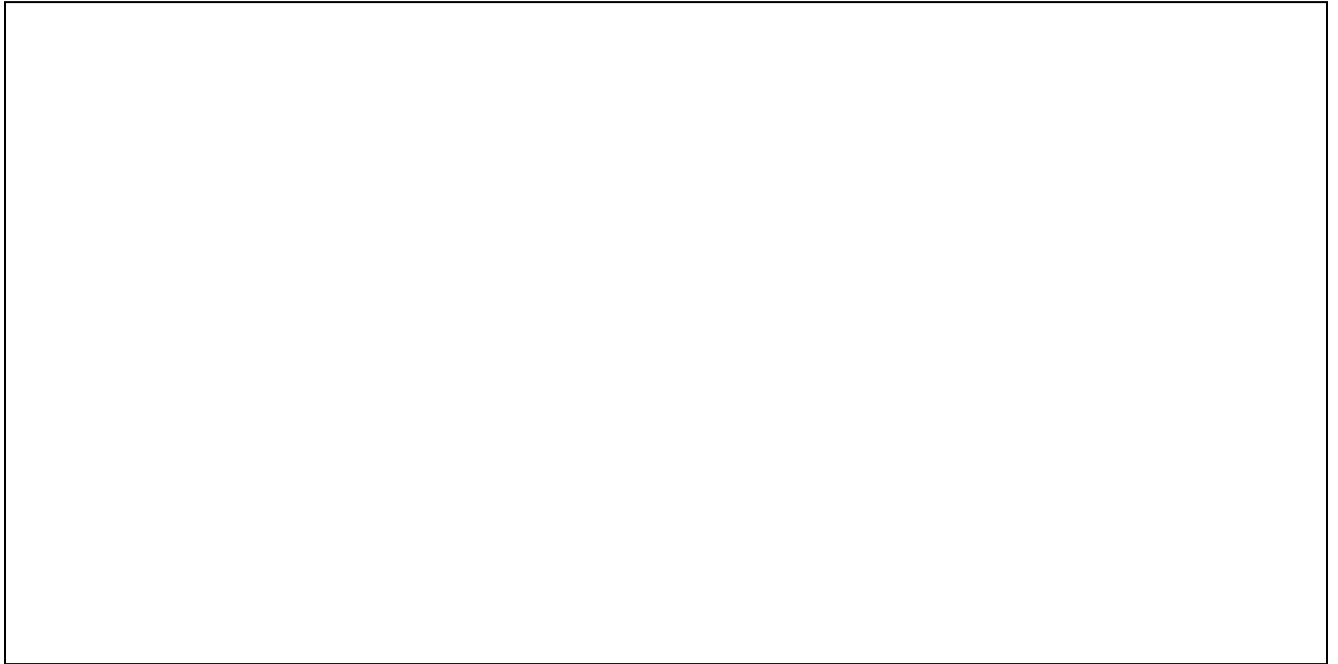
(c) Name of the occupant of the adjoining land or lands, if known:

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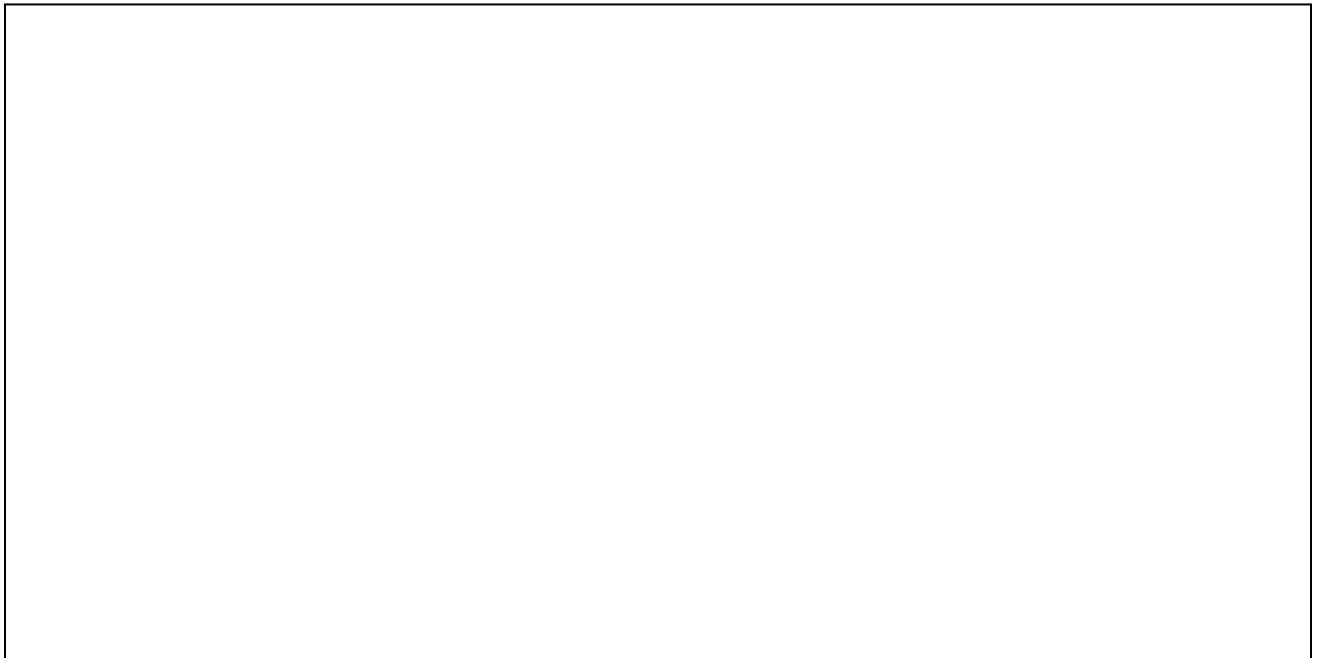
5. (a) Description of the access required and work to be conducted on the adjoining land:

(b) Description of any equipment or materials that will be used on the adjoining land:

(c) Description of how the adjoining land might be distressed as a result of the access (e.g. damaging or removal of top soil, grass or other landscaping; removal of fencing; etc.):

A large, empty rectangular box with a thin black border, intended for the user to provide a description of how the adjoining land might be distressed as a result of the access.

(d) Description of specific mitigating measures to address the items in 5 (c) and to return the land back to its original condition:

A large, empty rectangular box with a thin black border, intended for the user to describe specific mitigating measures to address the items in 5 (c) and to return the land back to its original condition.

(e) Period of time required to return the land to its original condition (in days):\_\_\_\_\_

(f) Description of any nuisances that may result from the equipment or materials for the work conducted on the adjoining land (e.g., dust from sanding, noise from excavation equipment, vibration from jackhammer, etc.):

(g) Description of specific mitigating measures to reduce the impact of the nuisances described in 5(f):

(h) Proposed start date for the access (dd-mm-yyyy):\_\_\_\_\_

(i) Period of time over which access will be required (in days):\_\_\_\_\_

- (j) Description of the days and times for which access is sought (e.g. Monday to Friday from 9:00 a.m. to 5:00 p.m.) Please note that all work must be carried out in compliance with all applicable by-laws including Noise By-law No. 41-2004 and amendments.

6. (a) Name, address, telephone number of all person and companies (e.g. contractors) and their agents that are proposed to access the adjoining land (this list should include the applicant and his or her representatives, if applicable):

7. (a) Complete this section even if you are the applicant and the owner or occupant of the property that is being repaired or altered.

**CERTIFICATION & AGREEMENT**

I certify that, as the owner or authorised occupant of the property described in Section 3(a) of this form, the application is being submitted on my behalf and that all of the information therein is true and accurate.

I also agree that prior to the issuance of any right of entry permit I will provide a damage deposit, in the form of a cheque or money order and in the amount required, to the Municipality of Chatham-Kent.

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Signature of owner of Authorized Occupant

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Date (dd-mm-yyyy)