



Municipality of Chatham-Kent
315 King St W PO Box 640 Chatham ON N7M 5K8
Telephone: (519) 360-1998 Fax: (519) 358-4534

Pre-Authorized Payment Change or Cancellation

A completed form is required for each property to change or cancel the pre-authorized payment agreement

I would like to (check one):

- Cancel my pre-authorized payment
- Change the bank account of my pre-authorized payment

Note: If you are changing your banking information, please attach a void cheque.

Date Effective (YYYY/MM/DD): _____

Customer Name: _____

Owner Name (if different than customer): _____

Phone #: (____) ____ - ____ **Email:** _____

Civic Address: _____ **City:** _____

Roll Number: 3 6 5 0 - ____|____|____ - ____|____|____ - ____|____|____|____|____

Comments: _____

This form is due at least 10 days in advance of the next scheduled withdrawal date, being the 15th of each month, or the next tax installment due date, depending on which plan you have.

Customer's Signature: _____

Representative's Signature: _____

Please complete this form and return it in one of the following ways:

Mail: Chatham-Kent Tax Department – Civic Centre

315 King Street West, PO Box 640
Chatham ON N7M 5K8

Email: ckar@chatham-kent.ca

Fax: (519) 358-4534 (Attention: Tax Department)

In person: Any Municipal Service Centre