

(Insert Department)

CONTRACT CHANGE ORDER NO. 1

Contract	Title:
----------	--------

Contract No:

Contractor:

Date:

•

Notice is hereby given of a required change in the Contract as described as follows:

ENTER CHANGE ORDER DETAILS BELOW:

Additional Cost	\$	0.00
Sub Total	\$	0.00
H.S.T.	<u>\$</u>	<u>0.00</u>
TOTAL	\$	0.00

WE ACKWOLEDGE RECEIPT OF THIS CHANGE ORDER NO. 1 AND AGREE TO THE TERMS AND CONDITIONS SET OUT THEREIN.

AUTHORIZATION

FOR CONTRACTOR:

Approved by:

FOR MUNICIPALITY:

Approved by: _____

Date: _____

Date: